

## Draft Terms of Reference for the Iași-Chișinău Communiqué Drafting Committee

<b>Name of the working structure</b>	Iași-Chișinău Communiqué Drafting Committee (DC)
<b>Work period</b>	2026-2027
<b>Co-chairs</b>	Romania, ESU
<b>Composition</b>	Romania, Cyprus, Norway, Ireland, Montenegro, Lithuania, North Macedonia, ESU
<b>Main goals</b>	<p>The Ministerial Conference adopts a Communiqué, which presents the state of play, achievements and challenges of the past working period, and sets out the main goals for the next period.</p> <p>The Drafting Committee is a working structure of the BFUG, entrusted with the task to prepare the draft Communiqué for the upcoming ministerial conference. The Drafting Committee starts its work during the first semester of the year preceding the Ministerial Conference and the Global Policy Forum</p> <p>Supported by the EHEA Secretariat, the Drafting Committee coordinates the proposals coming from the BFUG working structures and writes the various drafts of the Communiqué, which are discussed and agreed by the BFUG in preparation for the Ministerial Conference. The Drafting Committee is responsible for reviewing all proposed amendments.</p> <p>The Drafting Committee prepare a roadmap of its work, which is approved by the BFUG, and informs the BFUG working structures about the schedule of their expected input.</p>
<b>Meetings</b>	Drafting Committee meets every time after the BFUG Board (usually online) and after the BFUG meeting (usually in person). The Drafting Committee also meets in other times of necessity for preparing the drafts, as decided beforehand. The meetings take place in person or online.
<b>Liaison with other working structures</b>	Cooperation is foreseen with all the BFUG working structures and BFUG delegates across the process
<b>Reporting</b>	The EHEA Secretariat prepares notes of meetings and records the iterations of the draft Communiques. Minutes of the meetings are prepared only when the meeting is not convened exclusively for working on the draft text of the Communiqué. The Drafting Committee reports to every BFUG Board and BFUG meeting.