



BFUG_SK_ME_52_12b Procedure 2020 Annex1
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PROCEDURE FOR THE SELECTION OF THE 2020 MINISTERIAL CONFERENCE HOST

Annex 1 - Proposal for the voting procedure of the host country for the 2020 Ministerial Conference¹

- Proposals by the EHEA countries that wish to organise the next Ministerial Conference will be sent to the BFUG Secretariat **no later than 28 February 2017**. The proposals will then be forwarded by the BFUG Secretariat to the BFUG Chairs, no later than 7 March 2017 and circulated to the BFUG members two weeks prior to the BFUG meeting in Malta (24-25 May 2017).
- The applicants are invited to mention in their application for how many languages they could provide simultaneous interpretation for the 2020 Ministerial Conference. In case the language regime for Ministerial Conferences is changed after the BFUG selection is finalised, the initially agreed language regime will be used for the 2020 Ministerial Conference.
- If voting will be necessary, it will take place during the BFUG meeting in Malta on 24-25 January 2017.
- Eligible to vote: the European Commission (EC) and all BFUG country members. Any EHEA member not able to attend the BFUG meeting will have the option of submitting a bid in a sealed envelope to the BFUG Secretariat before the meeting takes place. (Note – all those wishing to use this system must inform the Secretariat of their intention no later than 6 May 2017).
- BFUG participants will carry out any necessary consultations with their Ministers in advance to ensure that they have a mandate to vote. All EHEA members (48 member countries and the European Commission) will be entitled to two votes; the Secretariat will provide two ballot slips for this purpose.
- The voting ballot will be secret.
- The outcome will be based on a simple majority of the number of votes cast. In the event of a tie, there will be a second round (see Annex 2 – Examples of voting situations). In the unlikely event of a further tie, the Chairs will draw lots.
- The votes will be counted by the Secretariat during the BFUG meeting, overseen by two agreed observers. The BFUG participants will be invited to volunteer to act as tellers at the start of the BFUG meeting.
- The BFUG Chairs will write to the Ministers of the countries concerned, in order to inform them of the outcome of the vote.

¹ This paper is an update of the *BFUG_PL_AM_26_10b* document prepared by the Romanian Secretariat and endorsed by the BFUG during its meeting on 13-14 October 2011 in Cracow.