

Ministry of Education and  
Science of Georgia

# BFUG SECRETARIAT UPDATE

BFUG BOARD MEETING LXXXV  
GEORGIA

**2 October 2023**



Albanian **BFUG** Secretariat  
2021-2024

# TABLE OF CONTENTS

- Secretariat staff Composition
- Since the BFUG Meeting LXXXIV
- EHEA Website Update
- Noteworthy Secretariat Initiatives
- Tasks performed
- Meetings organized
- Upcoming semester



# THE SECRETARIAT STAFF COMPOSITION

Head of Secretariat

4 Senior Experts

4 Technical and Institutional Processes Experts

2 Communications Experts

1 IT Expert

1 Logistics Expert

1 Office Manager

## MEETINGS UP-TO-DATE

- Coordination meetings with BFUG Chairs.
- Alignment meetings with Incoming BFUG Co-Chairs.
- Meetings with BFUG Working Structure Co-Chairs.
- Meetings with the TF on Enhancing Knowledge Sharing in the EHEA Community and the EU-funded In-Global project team regarding the website refreshing.
- Support in the organization of BFUG, Board and Working Structures and subgroup meetings:
  - Meetings held - 103;
  - Doodle polls - 4;
  - Google Forms - 15;
  - MoMs finalized – 94 (in process: 10)

# SINCE THE BFUG BOARD MEETING

Expressions of Interest for  
BFUG working structures



Alignment with ES & GA  
Co-Chairs and Vice-Chair



Interface with BE & VA  
Incoming Co-Chairs



Organization of meetings



Periodic updates on the  
EHEA Website



# NOTEWORTHY INITIATIVES



## Website Enhancement:

- Streamlining the process of meetings archiving.
- Effective collaboration with Co-Chairs of Working Structures for a comprehensive EHEA topic review.

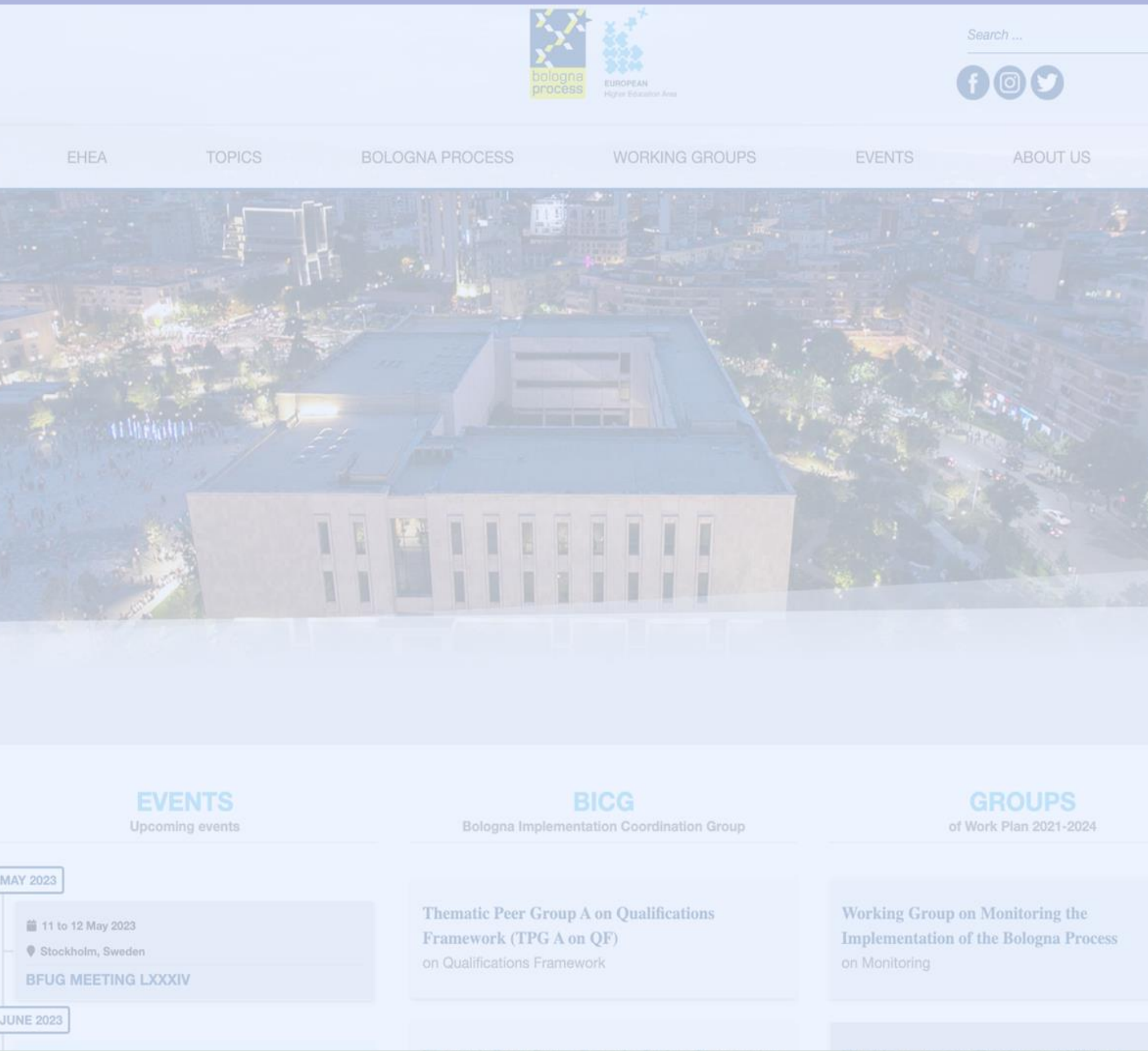
## Newsletter Support:

- Support in the development of a newsletter, in close coordination with the Task Force on Enhancing Knowledge Sharing in the EHEA Community, via facilitating outreach, gathering information, and support in the visual elements.

## Analytical Communiqué Review:

- An in-depth analysis of all previous communiqués to provide support to the Drafting Committee towards Tirana 2024.

# EHEA WEBSITE REFRESH



- Improved BFUG Working Structures visibility;
- Improved website design;
- Optimized website content;
- Ensured mobile responsiveness;
- Restructuring Sections to add Secretariat About Us, News Section, Ministerial.



# NOTEWORTHY INITIATIVES

## Communique Content & Style Analysis

Draft: July 17, 2023

2009 Louvain-La-Neuve  
2012 Bucharest Communiqué  
2015 Yerevan Communiqué  
2018 Paris Communiqué  
2020 Rome Communiqué

## Ideas to Ignite Your Educational Journey

Welcome to the first edition of the European Higher Education Area newsletter!

As we embark on this exciting journey together, our goal is to provide you with valuable insights, fresh ideas, and resources that will enrich your educational experience and career path.

In each edition, we'll explore a world of ideas meant to spark your imagination, share success stories, and highlight educational trends and opportunities that are shaping the future. We believe that education is not just about acquiring knowledge; it's about fostering a lifelong love for learning.

Join us as we embark on this educational adventure, and together, we'll uncover the limitless possibilities that come with the pursuit of knowledge. Thank you for being a part of our community, and here's to a future filled with inspiration, growth, and enlightenment!

Let's ignite the journey of learning together!

---

### One thing you should know: the Bologna Process

HOME > BFUG MEETINGS 1999 - 2024 MINUTES ARCHIVE

## BFUG Meetings 1999 - 2024 Minutes Archive

BFUG Meeting:	Date:	Place:	Notes:
<a href="#">BFUG meeting 84</a>	May 11-12, 2023	Stockholm, Sweden	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 82</a>	November 7-8, 2022	Brno, Czech Republic	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 80</a>	April 11-12, 2022	France	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 78</a>	December 1-2, 2021	Slovenia (online)	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 76</a>	April 15-16, 2021	Portugal (online)	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 74</a>	18-Nov-20	Rome, Italy	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 73</a>	September 24-25, 2020	Berlin, Germany	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 71</a>	June 25-26, 2020	Split Croatia (online)	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 69</a>	March 4-5, 2020	Kyiv, Ukraine	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 67</a>	November 12-13, 2019	Helsinki, Finland	<a href="#">Minutes of the Meeting</a>
<a href="#">BFUG meeting 65</a>	April 4-5, 2019	Bucharest, Romania	<a href="#">Minutes of the Meeting</a>





# MEETINGS ORGANIZED

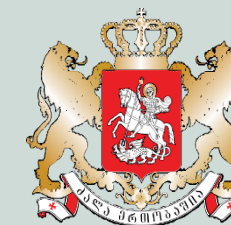
	Planned Meetings	Organized meetings	Surplus Meetings
January 2023	2	3	1
February 2023	0	8	8
March 2023	4	10	6
April 2023	4	8	4
May 2023	1	8	7
June 2023	2	5	3
July 2023	0	4	4
August 2023	0	0	0
September 2023	4	8	4
October 2023	1	4	3
November 2023	1	3	2
December 2023	0		0
<b>Total</b>	<b>19</b>	<b>61</b>	<b>42</b>



# INCOMING SEMESTER

- Two BFUG Boards and two BFUG Meetings.
- In the April BFUG, WGs will present ToRs for the next period.
- Procedures following the publishing of call for the next BFUG Secretariat and Ministerial (BFUG Meeting LXXXIV)
  - 20-22 February 2024: Secretariat circulates the candidatures to the BFUG members (min. two weeks prior to the next BFUG meeting) EHEA members not attending the next BFUG meeting submit their votes in a sealed envelope to the BFUG Secretariat
  - April 2024 BFUG meeting in Brussels: Finalising the selection procedure for the next host(s) of the next Ministerial Conference and BFUG Secretariat. The host(s) will be finally endorsed by the EHEA Ministers responsible for higher education at the 2024 Tirana Ministerial Conference.





**Ministry of Education and  
Science of Georgia**

**THANK YOU!**



**Albanian BFUG Secretariat  
2021-2024**