



**EUROPEAN**  
Higher Education Area

**National Report regarding the Bologna  
Process implementation  
2009-2012**

**Luxembourg**

## Part 1.0 BFUG Data Collection: administrative information

**For which country do you fill in the questionnaire?**

Luxembourg

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**Contributors to the report**

Government representatives =

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Employer representatives =

**Contributors to the report**

Student representatives =

**Contributors to the report**

Academic and other staff representatives =

**Contributors to the report**

Other (please specify) =

## Part 1.1 BFUG Data Collection on Context and Structures

**1. Do your steering documents for higher education policy explicitly take account of demographic projections for your country?**

No

**2. How do these projections affect higher education policy planning?**

**3. Which of the following statements correspond to your higher education system?**

- Higher education institutions can be either academically or professionally oriented
- Higher education institutions are only academically oriented
- Higher education institutions are either public or private
- All higher education institutions are public

**4. What is the number of institutions in the categories identified?**

1 public university 1 branch campus (US university) 5 public schools offering short cycle programs 6 foreign public universities providing 8 master programmes

**5. GENERAL DATA ON HIGHER EDUCATION SYSTEMS**

**5.1. Please provide the (approximate) percentages of first cycle study programmes across the following categories:**

180 ECTS = 90

240 ECTS = 10

Other number of ECTS = 0

**5.2. Please provide the (approximate) percentage of the total number of first cycle students enrolled in programmes of the following length:**

180 ECTS = 86

240 ECTS = 14

Other number of ECTS = 0

**5.3. Do degree programmes exist outside the typical Bologna 180-240 ECTS first cycle model (and/or calculated in years rather than credits)?**

**These may include integrated/long programmes leading either to a first or a second cycle degree.**

No

**5.4. In which study fields do these study programmes exist?**

auditing (chartered accountants) medicine (training of general practitioners) teacher training (secondary schools)

**5.5. What is the typical length of these degree programmes outside the Bologna 180-240 ECTS model?**

1 - 3 years

**5.6. What (approximate) percentage of all students studying for a first degree (including students enrolled in the Bologna cycle structures) is enrolled in these programmes?**

0

**5.7. Please provide the (approximate) percentage of second cycle (master) programmes of the following length:**

60-75 ECTS = 0

90 ECTS = 0

120 ECTS = 100

Other = 0

**5.8. Please provide the percentages of the total number of second cycle students enrolled in programmes of the following length.**

60-75 ECTS = 0

90 ECTS = 0

120 ECTS = 100

Other = 0

**5.9. Do second cycle degree programmes exist in your country *outside* the typical Bologna model (i.e. other than 60-120 ECTS and/or calculated in years rather than credits)?**

Yes

**5.10. What is the typical length of these second cycle programmes outside the typical Bologna model?**

1 - 3 years

**5.11. What percentage of all second cycle students is enrolled in these programmes?**

16

**5.12. In which study fields to these programmes exist?**

accounting (chartered accountants) medicine (training of general practitioners) teacher training (secondary schools)

**5.13. Please provide any additional relevant comments for consideration regarding general data on your country's higher education system.**

Total enrolment at the University of Luxembourg: 5177 out of whom Luxembourg passport holders: 2417 (46.7%)

## **6. PROGRESSION BETWEEN CYCLES**

**6.1. What percentage of first cycle programmes give access to at least one second cycle programme?**

100%

**6.1.1. Please provide a source for this information.**

Loi du 12 août 2003 portant création de l'Université du Luxembourg

**6.2. What percentage of first cycle students continue to study in a second cycle *programme* after graduation from the first cycle (within two years)?**

>75-<100 %

figure not available because of student mobility: the figure is an estimate!!!

**6.2.1. Please provide the source for this information.**

estimate

**6.3. What are the requirements for holders of a first cycle degree to access a second cycle programme?**

All students (Scale 1)  Yes  No  Some  No answer

All students (Scale 2)  Yes  No  Some  No answer

Holders of a first degree from a different study field (Scale 1)  Yes  No  Some  No answer

Holders of a first degree from a different study field (Scale 2)  Yes  No  Some  No answer

Holders of a first degree from a different higher education institution (Scale 1)  Yes  No  Some  No answer

Holders of a first degree from a different higher education institution (Scale 2)  Yes  No  Some  No answer

**6.3.1. When you selected 'some' in any of the answers above, please explain.**

Study places at master level are limited to 25 - 35 so there may be a selection of students.

**6.4. What percentage of all second cycle programmes give access without further studies to third cycle studies?**

100 %

**6.4.1. Please provide a source for this information.**

Loi du 12 août 2003 portant création de l'Université du Luxembourg

**6.5. What percentage of second cycle graduates eventually enter into a third cycle programme?**

figure not available

**6.6. Is it possible for first cycle graduates to enter a third cycle programme without a second cycle degree?**

No

**6.6.1. Under which criteria is this possible?**

**6.7. What percentage of third cycle students enter into that cycle without a second cycle qualification?**

0%

**6.8. Please provide any additional relevant comments for consideration regarding the progression between cycles.**

n/a

## 7. LINKING BOLOGNA AND NON-BOLOGNA PROGRAMMES

7.1. Is access to degree programmes outside the typical Bologna model organised in a different manner than for Bologna first cycle programmes?

Please choose..

7.1.1. Please explain the differences.

7.2. Is access to the second cycle specifically regulated for students holding a degree from a programme outside the typical Bologna model?

No

7.2.1. Please specify how it is regulated.

7.3. Is it possible for graduates of a first cycle degree outside the typical Bologna model to enter a third cycle programme without a second cycle degree?

No

7.3.1. Please specify for which graduates.

## 8. DEVELOPMENT OF THIRD CYCLE PROGRAMMES

8.1. What types of doctoral programmes exist in your higher education system? (These may include, but are not restricted to, traditional supervision-based doctoral education, structured doctoral programmes, professional doctoral programmes etc).

traditional supervision-based doctoral education

8.2. Do doctoral and/or graduate schools exist in your higher education system?

No

8.2.1. What are the main features of these schools and how many doctoral schools are there?

8.3. Is the length of full-time third cycle (PhD) study programmes defined in your steering documents?

Yes

8.3.1. Please specify the number of years.

3 - 4 years

8.3.2. What is the average length (in years) of full-time third cycle (PhD) study programmes?

3.5

8.4. Are doctoral studies included in your country's qualifications framework?

Yes

8.5. Are ECTS credits used in doctoral programmes?

No

**8.6. Please provide any additional relevant comments for consideration regarding development of third cycle programmes.**

Doctoral schools are under development.

**9. TREATMENT OF SHORT CYCLE HIGHER EDUCATION PROGRAMMES**

**9.1. In your system, do short cycle programmes linked to the first cycle of higher education exist?**

Yes

**9.2. How are short cycle higher education programmes linked to the Bologna structures? Please tick the most appropriate case(s) for your country.**

**Holders of short cycle qualifications when continuing their studies in the same field towards a bachelor degree....**

- gain full credit for their previous studies
- gain full credit, but only if there is agreement between the institution providing the short cycle programme and the institution where the bachelor programme is taught
- gain full credit for their previous studies but in professional bachelor programmes only
- gain substantial (>50%) credit for their previous studies
- gain some (<50%) credit for their previous studies
- gain little (<5%) or no credit for their previous studies

**9.3. Are short cycle programmes legally considered to be an integral part of your higher education system?**

Yes, part of higher education

**9.4. Please provide any additional relevant comments for consideration regarding the treatment of short cycle higher education programmes.**

Short cycle programmes are more vocational in nature. They cover programmes ranging from crafts, to management and health professions.

**10. INTERNATIONAL JOINT DEGREES AND PROGRAMMES**

**10.1. Does national higher education legislation mention joint degrees?**

Yes

**10.1.1. Please provide a reference to the legislation and/or cite the relevant articles.**

Règlement grand-ducal du 22 mai 2006 relatif à l'obtention du grade de doctorat de l'Université du Luxembourg; Règleemnt grand-ducal du 22 mai 2006 relatif à l'obtention du grade de bachelor et du grade de master de l'Université du Luxembourg

**10.2. Does higher education legislation allow:**

- |                               |                                      |                          |   |   |
|-------------------------------|--------------------------------------|--------------------------|---|---|
| Establishing joint programmes | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Legislation not clear | <input type="radio"/> Legislation doesn't mention joint degrees |
|                               | <input type="radio"/> No answer      |                          |   |   |
| Awarding joint degrees        | <input checked="" type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Legislation not clear | <input type="radio"/> Legislation doesn't mention joint degrees |
|                               | <input type="radio"/> No answer      |                          |   |   |

**10.3. Please estimate the percentage of institutions in your country that award joint degrees / are involved in at least one joint programme.**

- Award joint degrees  > 75-100%  > 50-75%  > 25-50%  > 10-25%  > 5-10%  > 0-5%  
 0%  No answer
- Participate in joint programmes  > 75-100%  > 50-75%  > 25-50%  > 10-25%  > 5-10%  > 0-5%  
 0%  No answer

**10.4. Please estimate the percentage of students in your country that graduated in the academic year 2009/10 ...**

- with a joint degree  < 10%  > 7.5-10%  > 5-7.5%  > 2.5-5%  > 0 -2.5%  0%  No  
answer
- from a joint programme  < 10%  > 7.5-10%  > 5-7.5%  > 2.5-5%  > 0 -2.5%  0%  No  
answer

**10.5. Do you have information about study fields in which joint programmes / joint degrees are most common?**

Yes

**10.5.1. Please explain briefly.**

humanities physics

**10.6. Please provide any additional relevant comments for consideration regarding your joint degrees and programmes.**

n/a

## Part 1.2 BFUG Data Collection on student-centred learning

1. Do your steering documents mention the concept of student -centred learning?

No

1.1. How do steering documents in your country define student-centred learning in higher education?

1.2. How important ('1' not important, '5' very important) are the following categories in your steering documents and national policies?

Independent learning  1  2  3  4  5

Learning in small groups  1  2  3  4  5

Initial or in-service training in teaching for staff  1  2  3  4  5

Assessment based on learning outcomes  1  2  3  4  5

Recognition of prior learning  1  2  3  4  5

Learning outcomes  1  2  3  4  5

Student/staff ratio  1  2  3  4  5

Student evaluation of teaching  1  2  3  4  5

1.3. Are there any other important concepts on student-centred learning in your steering documents?

Please choose..

1.4. Please specify.

2. Please provide a reference for your steering documents covering student-centred learning.

3. Please provide any additional relevant comments for consideration regarding the student-centred learning.

### 4. LEARNING OUTCOMES

4.1. Are learning outcomes defined in your national steering documents? If so, please provide the definition.

The learning outcomes are based on the Dublin descriptors and on the EQF descriptors

4.2. Are ECTS credits linked with learning outcomes in higher education programmes in your country?

(This means that learning outcomes are formulated for all programme components and credits are awarded only when the stipulated learning outcomes are actually acquired.)

In all programmes

4.3. Does national policy steer and/or encourage the use of learning outcomes in developing curricula?

Yes, this is done through advisory measures (guidelines, recommendations etc)

#### 4.3.1. Does your country provide specific support measures on the national level?

Specific seminars have been organized.

#### 4.4. Does national policy steer student assessment procedures to focus on learning outcomes?

Yes, this is done through advisory measures (guidelines, recommendations etc)

#### 4.5. Is there an offer of training programmes on topics such as student-centred learning and learning outcomes for academic staff?

Compulsory  Yes for all academic staff  Yes for some academic staff  No  No answer

Voluntary  Yes for all academic staff  Yes for some academic staff  No  No answer

#### 4.5.1. Please specify for whom and give approximate % that participate.

#### 4.6. Is the use of learning outcomes in curricula development and student assessment monitored by Quality Assurance procedures?

Yes

#### 4.6.1. Please explain how, and provide a reference to further information.

The proper definition and implementation of learning outcomes are among the criteria underpinning the external assessment of the University of Luxembourg and the accreditation of short cycle programmes.

#### 4.6. Please provide any additional relevant comments for consideration regarding learning outcomes.

n/a

### 5. IMPLEMENTATION OF THE EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

#### 5.1. In your country, do you use

ECTS

#### 5.1.1. Please provide details of how it is linked to ECTS (when applicable) and its main characteristics (e.g. how credits are calculated and whether the system is based on learning-outcomes).

#### 5.2. In your country, what percentage of higher education institutions use ECTS for accumulation and transfer for all elements of study programmes?

100%

#### 5.3. In your country, what percentage of programmes use ECTS for accumulation and transfer for all elements of study programmes?

100%

#### 5.4. In the majority of higher education institutions and/or programmes, what is the basis to award ECTS in your country?

Combination of learning outcomes achieved and student workload

5.4.1. Please specify.

5.4.2. For student workload, is there a standard measure for the number of hours per credit?

Yes

5.4.3. What is the number of hours per credit?

29

5.4.4. What is the number of student teacher contact hours per credit?

0

5.4.5. Please provide any additional relevant comments for consideration regarding ECTS implementation.

n/a

## 6. DIPLOMA SUPPLEMENT

6.1. Is the Diploma Supplement issued in higher education institutions and to students in all fields of study?

- |                            |   |                                      |                                      |                                     |                                     |                                 |
|----------------------------|---|--------------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|---------------------------------|
| All students               | <input checked="" type="radio"/> >75% of HEIs | <input type="radio"/> 50-75% of HEIs | <input type="radio"/> 25-49% of HEIs | <input type="radio"/> 0-24% of HEIs | <input type="radio"/> 0%            | <input type="radio"/> No answer |
| Some students              | <input type="radio"/> >75% of HEIs            | <input type="radio"/> 50-75% of HEIs | <input type="radio"/> 25-49% of HEIs | <input type="radio"/> 0-24% of HEIs | <input checked="" type="radio"/> 0% | <input type="radio"/> No answer |
| Upon request               | <input type="radio"/> >75% of HEIs            | <input type="radio"/> 50-75% of HEIs | <input type="radio"/> 25-49% of HEIs | <input type="radio"/> 0-24% of HEIs | <input checked="" type="radio"/> 0% | <input type="radio"/> No answer |
| In certain fields of study | <input type="radio"/> >75% of HEIs            | <input type="radio"/> 50-75% of HEIs | <input type="radio"/> 25-49% of HEIs | <input type="radio"/> 0-24% of HEIs | <input checked="" type="radio"/> 0% | <input type="radio"/> No answer |
| No students                | <input type="radio"/> >75% of HEIs            | <input type="radio"/> 50-75% of HEIs | <input type="radio"/> 25-49% of HEIs | <input type="radio"/> 0-24% of HEIs | <input checked="" type="radio"/> 0% | <input type="radio"/> No answer |

6.1.1. Please identify those fields.

6.1.2. Please specify to which students.

All students in all subject areas receive the diploma supplement free of charge.

6.2. Is there any monitoring of how employers use the Diploma Supplement?

No

6.2.1. Please provide the most recent results regarding the level of satisfaction of employers.

6.3. Is there any monitoring of how higher education institutions use the Diploma Supplement?

No

**6.3.1. Please provide the most recent results regarding the level of satisfaction of institutions.**

**6.4. In what language(s) is the Diploma Supplement issued?**

French and English

**6.5. Is the Diploma Supplement issued**

free of charge

**6.5.1. Please provide the amount and the reason for the fee.**

**6.6. Please provide an example of your national Diploma Supplement (in pdf or similar format) and send it to data.collectors@ehea.info**

**6.7. Please provide any additional relevant comments for consideration regarding your diploma supplement.**

n/a

## **7. NATIONAL QUALIFICATIONS FRAMEWORKS (NQFs)**

**7.1. Have you started the process to develop a National Qualification Framework in your country?**

Yes

**7.2. The BFUG working group on qualification frameworks has developed the following steps to assess the progress made in establishing a national qualification framework.**

**Please choose below the stage that best describes your national situation.**

5. Consultation / national discussion has taken place and the design of the NQF has been agreed by stakeholders

Steps 8 and 9 have been completed too. Step 10 is ongoing at the time of writing. The steps defined in the questionnaire need not necessarily follow in that order!!

**7.2.1 Please provide the date when the step was completed.**

31.05.2011

**7.2.2. Please provide a reference for the decision to start developing a NQF.**

government decision of September 3, 2010 endorsing step 4 as outlined above

**7.2.3. Please provide a reference outlining the purpose of the NQF.**

**7.2.4. Please provide a reference to a document establishing or outlining the process of NQF development. Please also report, which stakeholders have been identified and which committees have been established.**

**7.2.5. Please provide a reference describing the agreed level structure, level descriptors and credit ranges.**

**7.2.6. Please provide a reference outlining the form and the results of the consultation.  
Please provide a reference for the design of the NQF as agreed by the stakeholders.**

"Avis motivés": written advice and comments generally in agreement with the level descriptors and the generic terminology used

**7.2.7. Which stakeholders have been consulted and how were they consulted?**

The social partners and stakeholders were consulted in written form.

**7.2.8. Please provide a reference document for the adoption of the NQF.**

**7.2.9. Are ECTS included in the NQF?**

Please choose..

**7.2.10. Please provide a reference for the decision to start the implementation of the NQF, including a reference to the roles of the different stakeholders.**

**7.2.11. Please provide a reference for the redesign of study programmes based on learning outcomes.**

**7.2.12. Please provide a reference outlining how qualifications have been included in the NQF.**

**7.2.13. Please provide a reference to the self-certification report.**

**7.3. Does a website exist in your country on which the National Qualification Framework can be consulted?**

No

**7.3.1. Please provide the link to that website.**

## **8. RECOGNITION OF QUALIFICATIONS**

**8.1. Which institution/organisation makes final decisions on recognising foreign qualifications for the purpose of academic study and work in your country?**

- Recognition for academic study  Higher education institution  Central government authority (e.g. ministry)  Regional government authority (e.g. ministry)  National ENIC/NARIC centre  Regional/local specialised independent institution  Social partner organisation (employers' organisation, trade union etc)  Individual employers  Other  No answer
- Recognition for professional employment  Higher education institution  Central government authority (e.g. ministry)  Regional government authority (e.g. ministry)  National ENIC/NARIC centre  Regional/local specialised independent institution  Social partner organisation (employers' organisation, trade union etc)  Individual employers  Other  No answer

#### 8.1.1. Please specify.

#### 8.2. Which of the following statements is specified in national legislation?

Applicant's right to fair assessment of qualification

#### 8.2.1. Please provide a reference to the relevant legislation.

loi du 19 juin 2009 (reconnaissance des qualifications professionnelles)

#### 8.3. What measures exist to ensure that these legal statements are implemented in practice?

Implementation is part of the daily routine at the ministry. Quality control is essential because of the risk of litigation!

#### 8.4. Do higher education institutions typically:

make recognition decisions at central level

#### 8.5. Are higher education institutions' recognition policy and practice typically evaluated in external Quality Assurance processes?

No

#### 8.5.1. Please explain.

#### 8.6. What measures exist to ensure that higher education institutions have fair recognition procedures for study and training periods abroad?

A semester abroad mobility is compulsory at bachelor level. For recognition purposes, the University has agreements with partner universities. On average 26 ECTS credit points are recognised on return.

#### 8.7. Please provide any additional relevant comments for consideration regarding your system of recognition of qualifications.

n/a

## Part 1.3 BFUG Data Collection on Quality Assurance

### 1. CHARACTER OF EXTERNAL QUALITY ASSURANCE SYSTEM

#### 1.1. Which situation applies in your country?

Several independent agencies operate legitimately.

The term "agency" signifies committees of 7 experts acting independently. There are three: a) university -evaluation and enhancement b) short cycle programmes: accreditation c) foreign providers: accreditation

**1.1.1. Please explain the main elements of your external quality assurance system. Which ministry or government-dependent agency is responsible for quality assurance? How is this responsibility managed in practice? If there are external evaluations of institutions and/or programmes, by whom are these evaluations undertaken, how often, and how are the outcomes of evaluation used?**

**1.1.2. Please explain the main elements of your external quality assurance system (if it exists). If there is no system of quality assurance, please state this explicitly.**

#### 1.2. What are the main outcomes of an external review undertaken by the different QA agencies?

For some agencies a decision granting permission for the institution or programme to operate, and for others advice on strengthening quality.

#### 1.3. What is the main outcome of an external review?

Formative advice on strengthening and enhancing quality

#### 1.4. Does the outcome of an external review normally have an impact on the funding of the institution or programme?

Yes

##### 1.4.1. Please specify the normal impact of an external review.

The conclusions of the external review of the University influence the definition of the performance indicators of the following contract between the University and the government. For the accreditation of short cycle programmes, non accreditation means no funding. Accreditation decisions are also based on the availability of financial resources.

#### 1.5. Does the agency cover:

Please choose..

##### 1.5.1. Collectively, do the agencies cover:

All higher education institutions

#### 1.6. What is the main "object" of the external evaluations undertaken?

Institutions and programmes

##### 1.6.1. Are all institutions subject to external evaluation?

Please choose..

##### 1.6.1.1. Please specify

### 1.6.2. Are all programmes in all cycles subject to external evaluation?

Please choose..

#### 1.6.2.1. Please specify

### 1.6.3. Are all institutions and all programmes subject to external evaluation?

Yes

#### 1.6.3.1. Please specify

### 1.7. How are the positive outcomes of Quality Assurance evaluations made available to the public?

through publication of report and through reporting to the parliamentary commission

### 1.8. How are the negative outcomes of Quality Assurance evaluations made available to the public?

through publication of report and through reporting to the parliamentary commission

### 1.9. Which of the following issues are typically included in external quality assurance evaluations?

- Teaching teaching programmes are graded: AA, A, B, C
- Student support services
- Lifelong Learning provision
- Research
- Employability
- Internal Quality Assurance/Management system
- Other (please specify)

#### 1.9.1. For those issues that are typically included in external Quality Assurance evaluation, please briefly explain the approach.

a 4-stage approach: a. publication of handbook/guidelines for evaluation; b.self-assessment report by the institution c. site-visit by the committee and several expert panels d. report by committee/agency

### 1.10. Please provide any additional relevant comments for consideration regarding your external Quality Assurance system.

1. The number of institutions and the workload does not justify the setting up of a fully fledged agency. 2. To avoid proximity the evaluators are mainly international experts. 3. For the University, the evaluation is all-encompassing: teaching, research and institution/management. This involves the setting up of a number of sub groups evaluating the different teaching programmes and research units. One report covers the whole evaluation process of all the activities.

## 2. CROSS-BORDER EVALUATION

### 2.1. Does your national quality assurance system or legislative framework allow higher education institutions to choose a quality assurance agency from outside your country (instead of your national quality assurance agency)?

No

#### 2.1.1. If some institutions are able to choose, please specify which ones.

**2.1.2. If no, please go to section XVII.**

**2.2. Which conditions apply to the choice of a quality assurance from another country?**

Other (please specify)

The current legal provision neither forbids nor allows this choice.

**2.3. Please provide any additional relevant comments for consideration regarding Cross-Border Evaluation.**

For the accreditation of international providers, accreditation by an international agency (ENQA membership, EQAR registered) is a valid proof endorsed by the accreditation committee in its decision.

**3. EVALUATION OF THE EXTERNAL QUALITY ASSURANCE SYSTEM AGAINST THE STANDARDS AND GUIDELINES FOR QUALITY ASSURANCE IN THE EUROPEAN HIGHER EDUCATION AREA (ESG)**

**3.1. Has the agency been evaluated against the European Standards and Guidelines?**

- Yes, for the purpose of ENQA membership
- Yes, for an application to EQAR
- Yes, independently of ENQA/EQAR
- Such an evaluation is planned but has not yet taken place
- No

**3.2. If an evaluation has been conducted, was the application successful?**

n/a

**4. INVOLVEMENT OF STAKEHOLDERS IN EXTERNAL QUALITY ASSURANCE**

**4.1. Is there a formal requirement that students are involved in any of the following? For each answer, please specify the relevant source.**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Student involvement in governance structures of national quality assurance agencies | Handbook for External Evaluation of the University of Luxembourg 2007 |
| <input checked="" type="checkbox"/> As full members in external review teams  | id  |
| <input type="checkbox"/> As observers in external review teams  |   |
| <input checked="" type="checkbox"/> In the preparation of self evaluation reports                                       | id  |
| <input checked="" type="checkbox"/> In the decision making process for external reviews                                 | id  |
| <input type="checkbox"/> In follow-up procedures  |   |
| <input type="checkbox"/> Other, please specify  |   |

**4.2. Is there a formal requirement that international peers/experts are involved in any of the following:**

- In governance structures of national QA agencies
- As full members in external review teams
- As observers in external review teams
- In the decision making process for external reviews
- In follow-up procedures
- Other (please specify)

**4.3. Is there a formal requirement that academic staff are involved?**

- In governance structures of national QA agencies
- As full members in external review teams
- As observers in external review teams
- In the preparation of self evaluation reports
- In the decision making process for external reviews
- In follow-up procedures
- Other (please specify)

**4.4. Are there any formal requirements regarding the involvement of employers in external QA processes.**

Yes

cf Handbook for External Evaluation of the University

**4.5. Please provide any additional relevant comments for consideration regarding the involvement of stakeholders in external QA.**

n/a

**5. INTERNAL QUALITY ASSURANCE**

**5.1. Are there formal requirements for higher education institutions to develop internal quality assurance systems?**

Yes

**5.1.1. Please specify these requirements and the relevant source.**

loi du 12 août 2003 portant création de l'Université du Luxembourg, article 43;

**5.2. Who is primarily responsible for deciding the focus of internal quality assurance processes?**

Higher education institutions

**5.2.1. Please specify.**

**5.3. Are there formal requirements for students to be involved in internal quality assurance systems?**

Yes

**5.3.1. Please go to Question 5.6.**

**5.3.2. Is there a requirement for students to be involved in the preparation of self evaluation reports?**

Yes

**5.3.2.1. Is there a requirement for students to be involved in decision-making as an outcome of evaluation?**

Yes

**5.4. How many higher education institutions have published a strategy/policy for the continuous enhancement of quality in the past 5 years?**

All

**5.5. How many higher education institutions have arrangements in place for the internal approval, monitoring and periodic review of programmes and awards?**

All

**5.5.1. Please describe what kind of arrangements are in place.**

The University has a contract with the government, which includes a number of performance indicators. The monitoring of the developments within the University is part of this contractual agreement.

**5.6. How many higher education institutions publish up to date and objective information about the programmes and awards offered?**

All

**5.7. How many higher education institutions publish critical and negative outcomes of quality assurance evaluations?**

All

**5.7.1. Please provide a source for this information, and links to examples of critical/negative evaluations.**

Uni.Lu

**5.8. Please provide any additional relevant comments for consideration regarding Internal Quality Assurance.**

n/a

## Part 1.4 BFUG Data Collection on Lifelong Learning

1. Do steering documents for higher education in your country contain a definition of lifelong learning?

No

2. How do your steering documents define lifelong learning?

3. What is the common understanding of lifelong learning in your country?

access into higher education programmes at any moment in life, be it for personal fulfilment or professional upskilling

4. What are the main forms of lifelong learning provision in which higher education institutions are involved in your country?

recognition of prior learning; part-time student status

5. Is lifelong learning a recognised mission of higher education institutions?

Yes, of all institutions

6. For which institutions is lifelong learning a recognised mission?

7. Are there legal requirements for higher education institutions to offer lifelong learning provision?

Yes

8. Please provide a reference to the relevant legislation or regulation.

recognition of prior learning loi du 12 août 2003 portant création de l'Université du Luxembourg loi du 19 juin 2009 portant organisation de l'enseignement supérieur

9. Are there legal restrictions or constraints for higher education institutions to offer lifelong learning provision?

No

10. Please explain these restrictions, and provide a reference to relevant legislation/regulations

11. Which are the three (maximum) most significant groups of intended users of lifelong learning services offered by higher education institutions?

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Adults in employment                | 3 |
| <input type="checkbox"/> Unemployed adults                              |   |
| <input checked="" type="checkbox"/> Retired citizens                    | 2 |
| <input checked="" type="checkbox"/> Part-time students                  | 1 |
| <input type="checkbox"/> Adults without higher education qualifications |   |
| <input type="checkbox"/> Other, please specify                          |   |

**12. Where does the funding of lifelong learning provision in higher education come from?**

- general higher education budget
- special budget for lifelong learning
- private contributions from students
- private contributions from business and industry

**13. To what degree is the provision of lifelong learning in higher education funded from the public budget?**

through the lump sum funding going to the University/ there is no earmarking

## Part 2.1 BFUG Data Collection on policies to widen participation and increase flexibility

1. Do you want to answer this section now or later?

Now

2. Do individuals that meet higher education entry standards have a guaranteed right to higher education?

Yes in all fields

2.1 Please specify.

3. Which statement best describes your country's policy approach regarding the goal that the student body entering, participating and completing higher education should reflect the diversity of the population?

There is a general policy approach to increase and widen participation and to overcome obstacles to access. Measures are not targeted at particular societal groups.

4. UNDERREPRESENTED GROUPS

4.1. Please describe how your country's steering documents define underrepresented groups (e.g. based on socio-economic status, gender, ethnicity, disability, geography, other).

4.2. For each of these groups, please briefly describe the national/regional policies and measures that are put in place to address under-representation. These may include, but are not restricted to laws, regulations, campaigns, incentives, other actions etc.

4.3. How does your higher education system determine whether an individual belongs to a particular group (e.g. self-declaration)?

4.4. Is there any funding reserved for measures to increase participation of under-represented groups?

Please choose..

4.4.1. Please specify.

4.5. Do you have national targets/goals for participation of those groups that you identify as under-represented in higher education?

Please choose..

4.5.1. Please explain these targets briefly and name the groups to which they apply.

4.6. Does your country offer more public funding to higher education institutions to stimulate access for underrepresented groups?

Please choose..

4.6.1. Please specify and identify variation between different groups, where they exist.

4.7. Is the effect of measures to increase participation of each of the groups monitored in your country?

Please choose..

4.7.1. Please specify.

**4.8. Please provide details on how the higher education participation and graduation of each of the groups that you identify as underrepresented is monitored in your country.**

**4.8.1. What data is collected?**

**4.9. Is there a system to monitor the composition of the student body (in terms of groups identified as under-represented) by subject?**

Please choose..

**4.10. When are data generally collected?**

Please choose..

**4.10.1. Where an approach different from the general approach is used for any group, please specify.**

**4.11. Where is information provided by this monitoring system published (provide a reference and link)?**

## **5. GENERAL POLICY APPROACH TO WIDENING PARTICIPATION**

**5.1. If your country has a general policy approach to increase and widen participation and to overcome obstacles to access, please explain your approach briefly and provide reference to relevant documents.**

1. diversifying the provision by offering an increasing number of short cycle programmes (loi du 19 juin 2009 portant organisation de l'enseignement supérieur) 2. improving the financial aid system (grants and loans) for students. The system is means tested on the student's income, not the parents'. (loi du 26 juillet 2010 "Aides financières de l'état pour études supérieures")

**5.2. How does your country's policy explicitly identify the obstacles that it addresses?**

Essentially the PISA results have shown that not enough children from an immigrant background complete secondary education.

**5.3. What are the criteria used to measure and evaluate the success of specific initiatives and measures?**

Number of students with an immigration background pursuing studies at tertiary level.

**5.4. In your country, is the composition of the student body monitored according to certain criteria?**

Yes

**5.4.1. Who monitors on the basis of which criteria?**

the University + the ministry of higher education on the basis of data collection to measure how many children with an immigration background, essentially Portuguese and CapVerdian background enter and complete higher education.

**5.5. How is this data used in higher education policy?**

Over the period 2010-2013 to monitor whether access has increased

**5.6. How are measures to remove obstacles to access primarily funded? If your country has a mixed system, please choose all adequate boxes. Please only indicate the most important source(s).**

From the general higher education budget

From a specific budget

- From university budget
- There are no measures to remove obstacles to access

## 6. DIFFERENT APPROACH TO WIDENING PARTICIPATION

**6.1. Please explain the characteristics of your country's policy to achieve the goal that the student body reflects the diversity of the population.**

**6.2. Does your country's policy approach explicitly identify obstacles to higher education?**

Please choose..

**6.2.1. Please describe these obstacles.**

**6.3. Does your country's policy approach make reference to parts/groups in the population?**

Please choose..

**6.3.1. Please describe these groups.**

**6.4. What measures does your country's policy take?**

**6.5. How does your country assess whether its policy has been successful?**

## 7. COMPLETION OF STUDIES

**7.1. Does your country have policies aiming to increase the level of completion of studies?**

Yes

**7.1.1. Please describe the main features of these policies.**

Tutoring system

**7.2. Are student completion rates monitored in your country?**

Yes, at the level of higher education institutions

**7.2.1. What use is then made of the data?**

"Student completion rates" is one of the performance indicators laid down in the contract between the institution and the government.

**7.3. Are there any incentives for higher education institutions to improve student completion rates?**

No

**7.3.1. Please specify the nature of these incentives.**

**7.3.2. Are there any other incentives (e.g. it is a subject covered in external quality assurance procedures)?**

External evaluation assesses completion rates.

**8. STUDENT SERVICES**

While higher education institutions offer multiple services, in the following questions, the focus lies on academic guidance services, career guidance services and psychological counselling services.

**8.1. What kind of student services are commonly provided by higher education institutions?**

- Academic guidance services
- Career guidance services
- Psychological counselling services
- Other
- No services

**8.1.1. Please specify.**

tutoring system, crèches, intercultural events

**8.2. Who are the main users of the services?**

All students

**8.2.1. Please specify.**

**8.3. Please provide the main source(s) of funding.**

the University budget through its lump sum funding

**8.4. What are the main tasks of the services?**

to give psychological and scientific assistance, to provide an environment placing the individual at the centre

**8.5. Please provide any additional relevant comments for consideration regarding your national policies to widen participation.**

none

**9. Do you want to answer this section now or later?**

Now

**10. Does your country's higher education policy focus on promoting the flexible provision of higher education (e.g. changing the intensity of study programmes according to personal circumstance through part-time study, distance learning and e-learning)?**

Yes

**10.1. Please provide details of specific policy measures.**

1. "Validation des acquis de l'expérience" : recognition of prior learning 2. part-time student 3. modularisation of programmes

**11. Does your country's policy on flexible provision of higher education contain a special focus linked to the goal of widening participation for underrepresented groups?**

No

**11.1. Please explain how higher education policy aims to attain this goal.**

**12. Are there regulations or other policy measures regarding the relationship between employers and higher education institutions in fostering flexible learning?**

No

**13. Please provide details of these measures.**

**14. Please describe up to five main access routes to higher education (including, but not limited to, entry with a school leaving certificate, entry with a vocational education certificate, entry without formal certification) and, if possible, provide approximate percentages of students entering through this route in parenthesis (). If less than five main routes exist, please write "n/a" in the remaining fields.**

Route 1: = secondary school leaving certificate

Route 2: = vocational training certificate

Route 3: = if not 1 or 2, then recognition of prior learning

Route 4: = n/a

Route 5: = n/a

**15. Do higher education regulations and steering documents promote flexible entry to higher education, e.g. through alternative access routes?**

Yes

**15.1. Please briefly describe these measures.**

cf answer 57

## **16. PART-TIME STUDY**

**16.1. In your country, is there any official status other than full-time student?**

Yes

**16.1.1. If yes, what formal status does exist?**

part-time student at University of Luxembourg,

**16.1.2. How do you define it?**

student registering for between 15 and 20 ECTS credit points per semester

**16.1.3. What are the reasons for offering a different student status?**

to offer flexible study paths(enabling a combination of employment and studies, accommodating personal lifestyle choices)

**16.1.4. How are these students treated differently (e.g. fees, student support, etc.)?**

They are not treated differently.

**16.1.5. Please describe the most common understanding/concept of part-time studies.**

Part-time student: student registering for 15 - 20 ECTS credit points per semester.

**16.2. In your country, do you have an explicit policy to encourage part-time study provision by higher education institutions?**

Yes

**16.2.1. Please describe briefly the main elements and provide the source.**

The "règlement d'ordre intérieur (ROI)" of the University has precise provision for part-time studies, i.e lengthening of maximum duration and adaptation of evaluation criteria

**16.3. Which one of the following statements best describes the current situation in your country?**

Higher education institutions have autonomy to decide, but most of them offer part-time studies

**16.3.1. Please specify**

**17. RECOGNITION OF PRIOR LEARNING**

**17.1. In your country, is there a legislation regulating recognition of prior non-formal and informal learning?**

Yes

**17.1.1. How does your legislation in higher education define prior learning?**

prior formal education; professional activity and work experience; voluntary work experience, inter alia in charity organizations and NGOs (bénévolat)

**17.1.2. Do your steering documents in higher education define prior learning?**

Please choose..

**17.1.3. How do your steering documents in higher education define prior learning?**

**17.2. In your country, apart from formal learning, what can be taken into account and recognised as prior learning in higher education?**

- Prior non-formal learning (e.g. various non-certified courses)
- Prior informal learning (e.g. work experience)

**17.3. Prior learning as defined by your steering documents can ...**

- be used to gain admission to a higher education study programme
- be taken into account as partial fulfilment of a higher education study programme (e.g. to reduce the required amount of courses to be taken/credits to be gained)
- Other: be taken into account as complete fulfilment of a higher education study programme

**17.4. Based on your steering documents or legislation, can applicants for higher education have prior non-formal or informal learning assessed and recognised?**

Legislation expressly obliges higher education institutions to implement procedures for validation of non-formal and informal learning

**17.5. If recognition of prior non-formal or informal learning is permitted by legislation but is not a right, is it:**

Please choose..

**17.6. What measures are in place to ensure that assessment of learning is based on reliable and valid evidence?**

**17.7. Is institutional practice in recognition of prior learning explicitly included in the quality assurance processes used to evaluate institutions and/or programmes?**

No

**17.8. Please provide any additional relevant comments for consideration regarding flexibility of higher education studies.**

n/a

## Part 2.2 BFUG Data Collection on student contributions and support

### 1. STUDENT FEES AND CONTRIBUTIONS

The focus of the questions is on students, and is not limited to full-time daytime students. Furthermore, all first and second cycle students are included. Third cycle students are excluded except when explicitly mentioned. Similarly, the focus is on home students or equivalent. International students are only included when explicitly mentioned.

#### 1.1. Do you want to answer this section now or later?

Now

#### 2. In your country, does any higher education home student at a public higher education institution have to pay a fee of any kind?

Contributions to student unions are not included!

Yes

#### 3. In which currency are contributions to higher education institutions and other study costs paid in your country?

euro

#### 4. In principle, which home students at public higher education institutions have to pay fees?

- During studies  All students  Specific groups of students  No answer  
After studies  All students  Specific groups of students  No answer

#### 4.1. Which main exemptions to this principle exist in your country?

none after studies

#### 4.2. Which of the following criteria determine whether a student has to pay fees?

- Need  
 Merit  
 Part-time/Full-time/Distance learning  
 Field of study

x

none

#### 5. With regard to fees, are home students in the second cycle treated differently to those in the first cycle?

Yes

#### 5.1. In principle, which second cycle students at public higher education institutions have to pay fees?

- During studies  All students  Specific groups of students  No answer  
After studies  All students  Specific groups of students  No answer

**5.2. What main exemptions to this principle exist in your country?**

none

**5.3. Which of the following criteria determine whether a student has to pay fees?**

- Need
- Merit
- Part-time/Full-time/Distance learning
- Field of study

there are no exemptions

there are no exemptions

**6. What is the minimum, maximum and most common amount of fees payable by home students in the first cycle?**

**Please multiply any annual fees (including registration, tuition, administration, graduation and other fees) by the most common length of programmes in this cycle and add fees to be paid only once to that amount.**

Minimum amount = 400

Maximum amount = 400

Most common amount = 400

**6.1. Which home students pay the minimum and the maximum amount in the first cycle? (e.g. students in certain subjects, students in need, students with good academic performance, part-time students, other...)**

The general rule is 400 par annum.

**6.2. Please provide the percentage of students paying the minimum and the maximum amount in the first cycle. If precise data are not available, please provide an estimate.**

100% pay 400.

**7. What is the minimum, maximum and most common amount of fees payable by home students in the second cycle? Please multiply any annual fees (including registration, tuition, administration, graduation and other fees) by the most common length of programmes in this cycle and add fees to be paid only once to that amount.**

Minimum amount = 400

Maximum amount = 17500

Most common amount = 400

**7.1. Which home students pay the *minimum* amount in the second cycle? (e.g. students in certain subjects, students in need, students with good academic performance, part-time students, other...)**

400 par annum is the general rule.

**7.2. Which home students pay the *maximum* amount in the second cycle? (e.g. students in certain subjects, students in need, students with good academic performance, part-time students, other...)**

Part-time students enrolled in an executive master programme on banking and finance.

**7.3. Please provide the (approximate) percentage of students paying the minimum and the maximum amount in the second cycle. If precise data are not available, please provide an estimate.**

Minimum (general rule) 95% MAximum: 2%

**8. Concerning fees, are international students treated differently in your country from home students?**

No

**8.1. What is the minimum, maximum and most common amount of fees (including registration, tuition, administration and graduation fees) payable by international students in the first cycle?**

Minimum amount =

Maximum amount =

Most common amount =

**8.2. According to your country's steering documents, students from which countries are considered international students?**

Anyone with a secondary school leaving diploma not awarded in Luxembourg (country of prior education different from Luxembourg)

**9. Who defines the fee amounts for any student in the first cycle?**

- Each higher education institution defines its own fees
- Higher education institutions can define their fees, but there are limits set by the central/regional authority
- Higher education institutions can define their fees, but they have to be approved by the central/regional authority
- Central/regional authority defines the value range of fees

**10. Who defines the fee amounts for any student in the second cycle?**

- Each higher education institution defines its own fees
- Higher education institutions can define their fees, but there are limits set by the central/regional authority
- Higher education institutions can define their fees, but they have to be approved by the central/regional authority
- Central/regional authority defines the value range of fees

**11. Do students have to pay compulsory contributions to student unions/representations?**

No

**11.1. Please provide the payable amounts and explain differences between cycles and students, where they exist.**

**12. Do you want to answer this section now or later?**

Now

**12.1. Please identify the main focus of your country's student support system.**

Please choose..

**12.2. The following questions deal with public grants and loans separately. If there is a combined system of grants and loans in your country, please provide information about your system here. In this case, please still answer the questions on grants/scholarships and loans, keeping in mind the relevant parts of your combined system.**

### **13. PUBLIC GRANTS AND SCHOLARSHIPS**

**13.1. Does any student receive public financial support in the form of grants and/or scholarships?**

Please choose..

**13.2. Which first cycle students are eligible for grants and/or scholarships?**

Please choose..

**13.2.1. Which groups of students receive grants and/or scholarships?**

- Need-based
- Merit-based
- Part-time/Full-time/Distance learning
- Field of study

**13.2.2. What percentage of first cycle students receives a grant and/or scholarship?**

0

**13.3. What is the minimum, maximum and most common value of grants/scholarships available to first cycle students in higher education?**

Minimum =

Maximum =

Most common =

**13.4. Which second cycle students are eligible to receive grants and/or scholarships?**

Please choose..

**13.4.1. Which groups of students receive grants and/or scholarships?**

- Need
- Merit
- Part-time/Full-time/Distance learning
- Field of study

**13.4.2. What percentage of second cycle students receives a grant and/or scholarship?**

0

**13.4.3. What is the minimum, maximum and most common value of grants/scholarships available to second cycle students in higher education?**

**13.5. What percentage of all students receives a grant and/or scholarship?**

0

**14. STUDENT LOANS**

**14.1. In your country, can any student take out publicly subsidised or guaranteed loans to cover their expenses of higher education studies?**

Please choose..

**14.2. Are all first cycle students eligible to receive loans?**

Please choose..

**14.2.1. On what criteria are the groups of first cycle students eligible for loans differentiated?**

- Need-based criteria
- Merit-based criteria
- Full-time, part-time, distant learners, etc.
- Field of studies
- Based on cycle the student is enrolled in

**14.2.2. What is the minimum, maximum and most common value of loans that first cycle students receive? Please provide the amount per year.**

Minimum first cycle =

Most common first cycle =

Maximum first cycle =

**14.2.3. Are all second cycle students eligible to receive loans?**

Please choose..

**14.2.4. On what criteria are the groups of second cycle students eligible for loans differentiated?**

- Need-based criteria
- Merit-based criteria
- Full-time, part-time, distant learners, etc.

- Field of studies
- Based on cycle the student is enrolled in

**14.2.5. What is the minimum, maximum and most common value of loans that second cycle students receive? Please provide the amount per year.**

Minimum second cycle =

Most common second cycle =

Maximum second cycle =

**14.3. If different types of loans exist in your country, please provide the details here.**

**14.4. What percentage of students takes out loans?**

In the first cycle = 0

In the second cycle = 0

Of all students = 0

**14.5. Are student loans publicly subsidised or guaranteed?**

Please choose..

**14.5.1. Please explain the form of this guarantee/subsidy.**

**14.5.2. What conditions govern the cancellation or reduction of a state guaranteed/subsidised debt incurred by students after completion of their study period?**

- Income too low
- Studies successfully completed on time
- Exceptional merit in studies
- Age or length of period in debt
- Disability
- Parenthood
- Death
- Early repayment of loan
- No debt cancellation
- No debt reduction

**14.6. Please provide any additional relevant comments for consideration regarding your grants and loan system.**

**15. Do you want to answer this section now or later?**

Please choose..

**16. Do any student's parents receive tax-related benefits (tax relief of any kind, which is not limited to income tax) for tertiary education expenses?**

1st cycle  Yes  No  No answer

2nd cycle  Yes  No  No answer

**17. Which students' parents are eligible to receive such non-tax based benefit?**

Please choose..

**17.1. What are the criteria upon which eligibility is decided?**

- Income of parents too low
- Income of student too low
- Age of student (child)
- Disability
- Parenthood of student (child)
- Other

**17.1.1. Please specify.**

**17.2. Are parents of students in the first or in the second cycle treated differently?**

Please choose..

**17.2.1. Please explain the difference.**

**18. Can the parents of any student enrolled at a higher education institution receive tax-based financial benefits (tax relief)?**

Please choose..

**19. What are the forms and values of the granted tax relief? The information you enter may be an absolute amount or a share of a person's taxable income expressed as percentage.**

**19.1. Is there a difference for parents whose children are first or second cycle students?**

Please choose..

**19.2. Please explain the difference.**

**20. Please provide any additional relevant comments for consideration regarding your benefits for students' parents (including guardians).**

**21. Do you want to answer this section now or later?**

Please choose..

## 22. Does any student receive tax-related benefits (tax relief of any kind, which is not limited to income tax) for tertiary education expenses?

- 1st cycle  Yes  No  No answer
- 2nd cycle  Yes  No  No answer

### 22.1. What are the criteria to determine who is eligible?

- They are enrolled as a student at a recognised higher education institution
- They are under a certain age (please specify)
- They have another particular civil status (e.g. married, parenthood, other)
- Income-dependent

## 23. In your country, do any forms of public non-cash student support exist?

- 1st cycle  Yes  No  No answer
- 2nd cycle  Yes  No  No answer

## 24. What forms of public non-cash student support exist?

- Subsidised accommodation: 1st cycle
- Subsidised accommodation: 2nd cycle
- Subsidised health insurance: 1st cycle
- Subsidised health insurance: 2nd cycle

### 24.1. Please specify the details of existing subsidies.

## 25. Who is eligible to receive such non-cash support?

- Subsidised accommodation  All students  Specific groups of students based on pre-defined criteria  No answer
- Subsidised health insurance  All students  Specific groups of students based on pre-defined criteria  No answer
- Other subsidies  All students  Specific groups of students based on pre-defined criteria  No answer

### 25.1. What are the criteria to determine who is eligible?

- Income of parents too low
- Income of student too low
- Age of student
- Disability

Parenthood of student

**25.2. Is there a difference in eligibility between first and second cycle students?**

Please choose..

**25.3. Please explain the difference.**

**26. Please provide any additional relevant comments for consideration regarding public non-cash student support.**

**27. Do you want to answer this section now or later?**

Please choose..

**28. What is the typical status of a candidate preparing a third cycle (PhD) qualification?**

Student

They hold an employment contract with a HEI

**28.1. Please explain why you selected multiple options?**

**28.2. Are there differences between students of different subject areas?**

Please choose..

**28.3. Please explain the difference.**

**29. What are the main funding sources for candidates preparing a third cycle (PhD) qualification?**

**30. Please explain any differences in the fees they are required to pay, compared to your answers for first and second cycle students, as well as differences in grants, loans and other support that may be provided.**

**31. Please explain the nature of the contracts candidates preparing a PhD have with their higher education institution.**

**32. Please specify any fees third cycle candidates that are typically neither "fully student" nor "fully employee" have to pay, as well as any support that may be provided.**

**33. Please provide any additional relevant comments for consideration regarding your doctoral education.**

# Questionnaire on student and staff mobility

## A Preliminary remarks

In the Leuven/Louvain-la-Neuve Communiqué, the European Ministers responsible for higher education agreed that “mobility shall be the hallmark of the European Higher Education Area”. They called upon each country to increase mobility of students, , to ensure its high quality and to diversify its types and scope. At least 20% of those graduating in the European Higher Education Area should have had a study or training period abroad in 2020”. They also called for mobility of teachers, early-stage researchers and staff. At the same time, the Ministers underlined the importance of more balanced mobility across the European Higher Education Area. The findings of the Bologna Process Independent Assessment which were presented on the occasion of Bologna Ministerial Anniversary Conference in Budapest/Vienna on 11/12 March 2010 again underlined the need for action to enhance and better balance student and staff mobility.

This questionnaire on mobility is part of the general questionnaire used to collect information for the 2012 integrated implementation report. To give the BFUG Working Group on Mobility sufficient time and the necessary material to fulfil its terms of reference of drafting a European Higher Education Area Strategy for Mobility to be decided by the Ministers in 2012, the questions on mobility are being asked a few months earlier than the questions on the other themes. However, when the general questionnaire is sent out in early 2011, each country will have the opportunity to update its responses to the mobility questions should any significant changes have occurred.

When completing this questionnaire, please pay particular attention to the following two points:

- Information provided in this questionnaire should be supported by references whenever they are available. Please include the title and internet links, where available, for all publications and texts (national policy documents, national and/or international empirical surveys etc) which you have used to provide your responses to the specific questions.
- When providing a response for your country, please be aware that different stakeholders in the higher education system may have varying opinions or experience with regard to the issue at hand. Please make every effort to consult with stakeholders before finalising your answers to ensure that a balanced and consensual response is provided.

Please return this questionnaire to the Bologna Secretariat until 30 September, 2010 at the latest. If you have any queries on the questionnaire, please contact: [secretariat@ehea.info](mailto:secretariat@ehea.info).

## **B Details on the completion of the questionnaire**

**B.1. Who contributed to the completion of this report? Please provide the names and functions.**

**B.1.a** Government representatives

**B.1.b** Stakeholder representatives

**B.1.c** Other contributors

## C National strategies and action plans

The following questions look at national quantitative targets and at policies aiming to foster mobility.

### C.1. Does your country have national strategies or action plans to foster mobility?

Yes

No → please continue with section C.6.

**C.1.a** If yes, please provide a reference.

**C.1.b** If yes, when was the national strategy or action plan adopted, and when was the most recent revision?

Adopted:

Most recent revision:

### C.2. Does the strategy include national quantitative targets for the different forms of student mobility in higher education?

Please specify the target, including the date, in the appropriate box (e.g. 20% by 2020).

	All forms of mobility	Credit mobility <sup>1</sup>	Degree mobility <sup>2</sup>
Inbound			
Outbound			
No target			

**C.2.a** Please provide a reference for the target.

**C.2.b** Are these targets the same for students in all cycles or are there differences?

Same

Differences

---

<sup>1</sup> Mobility to a different country in the context of a programme in the home institution for which credits are awarded

<sup>2</sup> Mobility for an entire degree programme

C.2.b.i If there are differences according to the degree cycle, please specify.

**C.3. Does your country's national strategy/action plan include staff mobility in higher education?**

Yes

No

**C.3.a** If yes, does it include quantitative targets for staff mobility?

Yes

No

C.3.a.i If yes, please specify

**C.4. Does your national strategy/action plan prioritise particular geographic regions for student and/or staff mobility?**

Yes

No

**C.4.a** If yes, please complete the following table by ticking the boxes where applicable.

Priority Region	Incoming students	Outgoing students	Incoming staff	Outgoing staff
EHEA				
USA/Canada				
Latin America				
Australia, New Zealand				
Middle East				
Africa				
Asia				
Other (please specify)				

**C.4.b** If you have regional priorities, please give reasons.

**C.5. Does your country monitor the impact of your national strategy or action plan?**

Yes

No

**C.5.a** If yes, please provide information on how this monitoring is undertaken. Who is responsible, how regularly is monitoring conducted, and what have been the most recent results?

**C.6. Are there, in your country, any strategies or programmes below the national level (e.g. regional, institutional) to foster mobility?**

Yes

No

**C.6.a** If yes, please explain and/or give examples.

1) The University law requires all students in bachelor programmes to have a semester at a partner university

2) The 4-Year plan of the university aims at increasing mobility beyond a 200 km radius

**C.7. Can national students who study in a higher education institution in another country receive a grant/scholarship under the same conditions as students studying in the country?**

Yes, for degree mobility

Yes, for credit mobility

Yes, for both

No

**C.7.a** If yes, do the following restrictions apply?

	<b>Degree mobility</b>	<b>Credit mobility</b>
Grants/scholarships are restricted to specific countries (if so, please specify which countries, e.g. EU member states, EHEA countries, other countries/world regions)	NO	NO
Grants/scholarships are restricted to specific programmes (if so, please specify)	NOL	NO
Other restrictions apply (please specify)	None	None
No restrictions apply		

**C.8. Has your country implemented any of the following financial support measures to foster student mobility?**

<b>Measure</b>	<b>Credit mobility</b>	<b>Degree mobility</b>
loans for incoming students	NO	NO
grants/scholarships for incoming students	NO	NO
Loans for outgoing students	Yes	Yes
Grants/scholarships for outgoing students	Yes	Yes
Other: (please specify)		

**C.9. Has your country implemented other support measures or programmes to foster student mobility? (Measures may include, but are not restricted to, accommodation/transport subsidies for international students, improvements in recognition practice, exchange programmes, targeted guidance services etc.)**

**1) Transport subsidies for incoming students**

**2) Exchange programmes**

## D Identifying and removing obstacles to mobility

D.1. Has your higher education policy been informed by any surveys or research that have considered obstacles to student mobility?

Yes

No

D.1.a If yes, please provide references to those surveys and/or research that have influenced your policy on mobility?

D.2. In this context, please rank the three most important obstacles to incoming and outgoing student mobility addressed in national programmes and measures? (Most important = 1, second most important = 2, and third most important = 3)

Obstacles to student mobility	Incoming mobility	Outgoing mobility
Funding	3	
Recognition		3
Language	2	
Curriculum/Study organisation	1	1
Legal issues		
Motivating and informing students		2
Other, please specify:		

D.3. Are at least some of the obstacles that you ranked above particularly important in specific study cycles?

Yes

No

D.3.a If yes, please specify.

D.4. Are at least some of the obstacles that you ranked above particularly important in specific fields of studies?

Yes

No

**D.4.a** If yes, please specify.

Those preparing for the regulated professions

**D.5. Are the obstacles that you ranked above particularly relevant for credit mobility?**

Yes

No

**D.5.a** If yes, please specify.

**D.6. Are the obstacles that you ranked above particularly important for degree mobility?**

Yes

No

**D.6.a** If yes, please specify.

**D.7. What measures/programmes has your country implemented to tackle and remove the obstacles to student mobility that you mentioned?**

**Implementing a funding scheme**

**Providing language tuition**

**D.8. Has your country monitored the effects of these measures/programmes?**

Yes

No

**D.8.a** If yes, please provide information on how this monitoring is undertaken. Who is responsible, how regularly is monitoring conducted, and what have been the most recent results?

The monitoring will only start

**D.9. Has your higher education policy been informed by any surveys or research that have considered obstacles to staff mobility?**

Yes

No

**D.9.a** If yes, please provide references to those surveys or research that have influenced your policy on staff mobility?

**D.10. In this context, please rank the three most important obstacles to incoming and outgoing staff mobility? (Most important = 1, second most important = 2, and third most important = 3)**

<b>Obstacles to staff mobility</b>	Incoming mobility	Outgoing mobility
Immigration restrictions		
Recognition issues		
Language issues	3	3
Incompatibility of pension and/or social security systems	1	1
Legal issues	2	2
Other, please specify:		

**D.11. What measures/programmes has your country implemented to tackle and remove the obstacles to staff mobility that you mentioned?**

**D.12. Has your country monitored the effects of these measures/programmes?**

Yes

No

**D.12.a** If yes, please provide information on how this monitoring is undertaken. Who is responsible, how regularly is monitoring conducted, and what have been the most recent results?

## E Balanced student mobility flows

When looking at global and intra-European mobility flows, significant imbalances between continents, countries, regions and institutions become visible. In the Leuven/Louvain-la-Neuve Communiqué, the European Ministers therefore asked the BFUG to consider how balanced mobility could be achieved within the EHEA. With the 2009 Bologna Policy Forum Statement, Ministers from across the world declared that they “advocate a balanced exchange of teachers, researchers and students between [their] countries and promote fair and fruitful ‘brain circulation’”.

The following questions aim at collecting information on the understanding of the term “balanced mobility and on national strategies and measures to achieve more balanced mobility.

### E.1. Which of the following situations for student mobility applies to your country?

	Total mobility	Credit mobility	Degree mobility
more incoming than outgoing students			
more outgoing than incoming students			
approximately the same number of incoming and outgoing students			
No information available			

**E.1.a** What is the statistical source for this information? Please supply statistical data.

% of non nationals at University of Luxembourg: 51,6%

% of luxembourg students studying abroad: 73,14%

### E.2. Is the situation described above regarded as balanced mobility?

Yes

No

**E.2.a** Please explain and include a definition of “balanced mobility” as it is used in your country.

**E.3. Does your country have significant imbalances of student mobility flows with particular countries or regions?**

Yes

No

**E.3.a** If yes, with which countries or regions are mobility flows most imbalanced?

**E.4. Does your mobility strategy/action plan for higher education address the issues of balance of student mobility flows?**

Yes

No

**E.4.a** If yes, what are the main concerns addressed?

**E.4.b** If yes, which measures have been undertaken to address these concerns regarding the balance of student mobility flows?

Space for Comments: Concerning student mobility.

It is the tradition within the country that Luxembourg students by residence study abroad due to the recent creation of the University of Luxembourg. It is the government policy to maintain this situation and to encourage mobility of foreign students to the University of Luxembourg